

APPROVAL & FUNDING COMMITTEE – MINUTES

Meeting Title Approval & Funding Committee

Date 28 October 2021

14:00 – 16:30 hrs

Location Remote

Attendance:

A&FC Members

Kate Barclay (Chair), Bev Robinson

Apologies

Malcolm Press

Institute Officials

Robert Nitsch, Nikki Christie, Jane Pierce, Joanna Moonan, Carmel Grant

1. Welcome and Declarations of Interest

- I. The Chair welcomed committee members and Institute officials to the meeting.
- II. Kate Barclay and Bev Robinson had reviewed and provided comments on cycle 37 submissions ahead of the meeting.
- III. The Chair asked committee members whether they had any conflicts of interest to declare. All committee members recognised that should a potential or actual conflict arise by virtue of their other interests (outlined in the declaration of interests) then it must be raised at the outset of the relevant meeting which deals with the issue giving rise to the actual or potential conflict. No conflicts of interest were raised.

2. Minute sign-off

- IV. The committee approved the draft minutes from the 19 August 2021 meeting with no amendments.

3. Strategic and policy issues

- V. The committee received an update on future submissions and workplans. This included work on apprenticeships Approval Criteria, qualifications policy and what an apprenticeship is. The committee asked to see an update on degree apprenticeships and assurance on route panel member selection process. The committee asked that the work on 'What is an apprenticeship' is brought forward.
- VI. The committee also received an update on the discovery work with proliferation of standards currently being undertaken. Included in this work would be around core and options and apprenticeships with low starts. The committee raised that a key issue with proliferation is narrower occupations which do not look at cross cutting/transferable skills.
- VII. The committee received an update on the apprenticeship funding model. The committee were provided with results of some testing which had been carried out in connection with the development of the new apprenticeship funding band recommendation model... The committee asked that they are kept up to date at each future meeting.

4. Current (Apprenticeship) approvals process (Cycle 37)

Occupation proposals

- VIII. The committee reviewed 8 recommendations on new occupational proposals made by Route Panels in Cycle 37. All the proposals are on hold pending further internal discussions.

Funding Proposals

- IX. The table below shows all the decisions made on occupational standards and assessments.

- X. The committee considered 10 final funding band recommendations in Cycle 37. They agreed with the panel recommendation for all 10 of the recommendations.
- XI. The funding recommendation for ST0940 Audio-Visual Technician was removed from [consideration by] the meeting in order to obtain additional information and will be re-presented at a subsequent Approvals and Funding Committee.

5. Higher Technical Qualifications

- XII. The committee received an update on the remaining cycle 1 application, an overview of cycle 2 applications received, and some key changes made for cycle 3. The committee agreed with the two cycle 2 HTQ approval recommendations and were content for them to proceed for CEO decision.

6. Update on T Levels

- XIII. The committee received an update on T Levels, including an overview of previous waves, and the current wave 4 T Levels. Wave 4 contracts had been awarded in September and development had started, with final approval due in September 2022 and first teaching from September 2023.

8. Review of future long term A&FC approach

- XIV. The committee received an update on the proposed long term future of the Approvals and Funding Committee. It agreed with the suggested changes including utilising specialists for specific agenda items and commissioning deep dives as an assurance method.

9. Any other business

- XV. No other business was raised.

10. Information Received

- XVI. The committee received and noted the Cycle 37 data sheets.

11. Next meeting

XVII. The committee is scheduled to meet again on 6 January 2022 at 14:00 – 16:30 hrs, working remotely.

A&FC Decisions – October 2021

Route	Decision type	Reference number	Title	Panel recommendation	A&FC decision
Business and administration	Standard	ST0967_V0.0	L4: Data protection and information governance practitioner	Agree	Agree
Business and administration	Assessment	ST0967_V0.0	L4: Data protection and information governance practitioner	Agree	Agree
Care services	Funding	ST0522_V0.0	L6: Youth worker	Redacted	Redacted
Construction	Funding	ST0693_V1.1	L2: Road surfacing operative	Redacted	Redacted
Construction	Standard	ST0960_V0.0	L3: Construction Support Technician	Agree	Agree
Construction	Assessment	ST0960_V0.0	L3: Construction Support Technician	Agree	Agree
Construction	Funding	ST0960_V0.0	L3: Construction Support Technician	Redacted	Redacted
Creative and design	Standard	ST0105_V1.1	L3: Content creator	Agree	Agree
Creative and design	Assessment	ST0105_V1.1	L3: Content creator	Agree with conditions	Agree with conditions
Creative and design	Standard	ST0341_V1.1	L3: Production assistant (screen and audio)	Agree	Agree
Creative and design	Assessment	ST0341_V1.1	L3: Production assistant (screen and audio)	Agree with conditions	Agree with conditions
Creative and design	Standard	ST0395_V1.1	L3: Watchmaker	Agree with conditions	Agree with conditions
Creative and design	Assessment	ST0395_V1.1	L3: Watchmaker	Agree	Agree
Creative and design	Funding	ST0395_V1.1	L3: Watchmaker	Redacted	Redacted
Creative and design	Standard	ST0919_V0.0	L3: Craft Assistant	On hold	On hold
Creative and design	Funding	ST0940_V0.0	L5: Audiovisual Technician	Redacted	Redacted
Engineering and manufacturing	Proposal	ST0976_V0.0	L2: Wood machinist	Agree with conditions	On hold

Engineering and manufacturing	Proposal	ST0977_V0.0	L2: Furniture finisher	Agree with conditions	On hold
Engineering and manufacturing	Proposal	ST0981_V0.0	L2: Mattress manufacturing operative	Agree with conditions	On hold

Route	Decision type	Reference number	Title	Panel recommendation	A&FC decision
Engineering and manufacturing	Proposal	ST0982_V0.0	L2: Furniture making operative	Agree with conditions	On hold
Engineering and manufacturing	Proposal	ST1034_V0.0	L2: Upholstery operative	Agree with conditions	On hold
Engineering and manufacturing	Proposal	ST1291_V0.0	L3: Water industry treatment process technician	Agree	On hold
Engineering and manufacturing	Proposal	ST1292_V0.0	L3: Water industry network technician	Agree	On hold
Engineering and manufacturing	Standard	ST0027_V1.1	L6: Product design and development engineer (degree)	Agree	Agree
Engineering and manufacturing	Assessment	ST0027_V1.1	L6: Product design and development engineer (degree)	Agree	Agree
Engineering and manufacturing	Funding	ST0963_V0.0	L3: Surface finisher	Redacted	Redacted
Engineering and manufacturing	Standard	ST1291_V0.0	L3: Water industry treatment process technician	Agree	On hold
Engineering and manufacturing	Assessment	ST1291_V0.0	L3: Water industry treatment process technician	Agree	On hold
Health and science	Assessment	ST0493_V1.2	L6: Podiatrist (integrated degree)	Agree	Agree
Health and science	Standard	ST0530_V1.1	L3: Optical assistant	Agree	Agree
Health and science	Assessment	ST0530_V1.1	L3: Optical assistant	Agree	Agree
Health and science	Assessment	ST0633_V1.1	L7: Arts Therapist (Degree)	Agree	Agree
Health and science	Funding	ST0633_V1.1	L7: Arts Therapist (Degree)	Redacted	Redacted
Protective services	Assessment	ST0550_V1.2	L3: Safety, health and environment technician	Agree	Agree
Protective services	Funding	ST0550_V1.2	L3: Safety, health and environment technician	Redacted	Redacted
Sales, marketing and procurement	Funding	ST0594_V1.1	L2: Funeral Team Member	Redacted	Redacted

Transport and logistics	Proposal	ST0975_V0.0	L5: Uncrewed marine vehicle specialist	Agree with conditions	On hold
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Route	Decision type	Reference number	Title	Panel recommendation	A&FC decision
Transport and logistics	Standard	ST0274_V1.1	L2: Seafarer (Deck Rating)	Agree	Agree
Transport and logistics	Assessment	ST0274_V1.1	L2: Seafarer (Deck Rating)	Agree	Agree
Transport and logistics	Funding	ST0274_V1.1	L2: Seafarer (Deck Rating)	Redacted	Redacted
Transport and logistics	Standard	ST0544_V0.0	L3: Port agent	Agree	Agree
Transport and logistics	Assessment	ST0544_V0.0	L3: Port agent	Agree	Agree
Transport and logistics	Standard	ST0753_V0.0	L2: Express delivery sortation hub operative	Agree	Agree
Transport and logistics	Assessment	ST0753_V0.0	L2: Express delivery sortation hub operative	Agree	Agree
Transport and logistics	Funding	ST0753_V0.0	L2: Express delivery sortation hub operative	Redacted	Redacted
Transport and logistics	Standard	ST1025_V0.0	L2: Urban Driver	Agree with conditions	Agree with conditions
Transport and logistics	Assessment	ST1025_V0.0	L2: Urban Driver	Agree with conditions	Agree with conditions