

Minutes

APPROVAL & FUNDING COMMITTEE

Meeting Title Approval & Funding Committee

Date 07 January 2021

Attendance:

A&FC Members

Kate Barclay (Chair), Jessica Leigh Jones, Bev Robinson

Observing Members

Dayle Bayliss, John Cope

Institute Officials

Rob Nitsch, Anna West

Apologies

Malcolm Press

1. Welcome

- I. Kate Barclay (Chair) welcomed committee members and Institute officials to the meeting.

2. Minutes and Declarations of Interest

- II. The committee approved the draft minutes from the 29 October 2020 meeting with no amendments. The Chair revisited the status of previous actions and noted that these had been actioned.

- III. It was noted that Kate Barclay, Jessica Leigh Jones and Bev Robinson, had all reviewed and provided comments on cycle 32 submissions ahead of the meeting.
- IV. The Chair asked committee members whether they had any declarations of interest to make. No conflicts of interest were declared. All committee members recognised that should a potential or actual conflict arise by virtue of their other interests (outlined in the declaration of interests) then it must be raised at the outset of the relevant meeting which deals with the issue giving rise to the actual or potential conflict.

3. Covid update

- V. The committee received an update on the impact of Covid-19 on the sector. The Institute is continuing to support the sector in this current lockdown. The EPA flexibilities would now be extended to end of August 2021. The EPA flexibilities will be reviewed in due course with the standard 3-month notice period provided to stakeholders.

4. T Level content

- VI. The committee reviewed and agreed with 3 T Level qualification recommendations: Health and Science, Creative and Design, and Education and Childcare. In relation to Education and Childcare, the committee agreed with the recommendation to change the title of the Supporting and Mentoring Students in Further and Higher Education occupational specialism to Supporting and Mentoring Students in Educational Settings.

5. Higher Technical Qualifications update

- VII. The committee was updated on the progress of the approach to the qualifications market at level 4 and 5. The first phase for the digital route was launched September 2020 allowing awarding bodies to submit applications. The committee queried whether there had been sufficient communication in place, so that existing awarding bodies delivering digital qualifications can submit applications to deliver HTQs.

6. Process improvements

- VIII. The committee were updated on the pre-proposal process and the changes being made. This would allow the Institute to provide more support to the trailblazer on development of technical education products early in the development cycle. The committee was in favour of the changes being made.

7. Route Panel capacity

- IX. The committee was updated on the project looking into the capacity of route panels and the changes the Institute is making to enable route panels to take a more strategic role. The committee acknowledged that the route panels' workload had increased. The committee agreed with the direction of travel (route panels becoming more strategic) and asked to be kept updated.

8. Current approvals process

Occupation proposals

- X. The committee reviewed 5 recommendations on new occupation proposals made by Route Panels in Cycle 32. The committee agreed with 4 of the

recommendations made and returned Domestic Electrician to the trailblazer. Construction Contracting Operations Technician remains on hold pending a meeting between the Route Panel and the trailblazer.

Funding band recommendations

- XI. The committee considered 26 final funding band recommendations. The committee agreed with 25 of the recommendations made. One funding recommendation was not approved (ST0271 – Steel Fixer), the committee supported the route panel’s request for further information on material costs prior to funding band approval.

- XII. The committee requested an early review to consider uptake, in relation to ST0750: L2: Mastic Asphalter, ST0117 L4: Business Analyst, and ST0666: L3: Education Technician (HE Assistant Technician & Simulation-based).

9. Any Other Business

- XIII. The committee agreed the exemption for the Nuclear Reactor Desk Engineer EPA.

- XIV. The committee agreed to a proposal to consider several funding bands recommendations through correspondence following this meeting.

AF&C Decisions – Cycle 32

Route	Decision type	Reference number	Title	Panel recommendation	A&FC decision
Agriculture, environmental and animal care	Assessment	ST0937	L2: General farm worker	Agree with conditions	Agree with conditions
Agriculture, environmental and animal care	Assessment	ST0938	L3: Livestock unit technician	Agree	Agree
Agriculture, environmental and animal care	Standard	ST0946	L5: Vet technician (livestock)	Agree	Agree
Agriculture, environmental and animal care	Assessment	ST0946	L5: Vet technician (livestock)	Agree	Agree
Agriculture, environmental and animal care	Standard	ST0952	L2: Fisher	Agree with conditions	Agree with conditions
Agriculture, environmental and animal care	Assessment	ST0952	L2: Fisher	Agree	Agree
Business and administration	Standard	ST0934	L4: Corporate responsibility and sustainability practitioner	Agree	Agree
Business and administration	Assessment	ST0934	L4: Corporate responsibility and sustainability practitioner	Agree	Agree
Care services	Standard	ST0868	L4: Early intervention practitioner	Return to trailblazer	Return to trailblazer
Construction	Proposal	ST0960	L3: Construction contracting operations technician	On hold	On hold
Construction	Proposal	ST0985	L2: Lead traffic management operative	Return to trailblazer	Return to trailblazer

Route	Decision type	Reference number	Title	Panel recommendation	A&FC decision
Construction	Proposal	ST1017	L3: Domestic Electrician	Agree with conditions	Return to trailblazer
Construction	Proposal	ST1020	L4: Low carbon heating technician	Agree with conditions	Agree with conditions
Construction	Assessment	ST0263_V1.1	L3: Advanced Carpentry and Joinery	Agree	Agree
Construction	Standard	ST0271_V1.1	L2: Steel fixer	Agree	Agree
Construction	Assessment	ST0271_V1.1	L2: Steel fixer	Agree	Agree
Construction	Assessment	ST0368	L2: Wall and Floor Tiler	Agree	Agree
Creative and design	Standard	ST0912	L4: Stained glass craftsman	Agree	Agree
Creative and design	Assessment	ST0912	L4: Stained glass craftsman	Agree	Agree
Digital	Assessment	ST0117_V1.1	L4: Business Analyst	Agree with conditions	Agree with conditions
Education and childcare	Proposal	ST0966	L7: Teacher for the sensory impaired	Agree	Agree
Education and childcare	Assessment	ST0666	L3: Education Technician (HE Assistant Technician & Simulation-based Technician)	Agree	Agree
Engineering and manufacturing	Assessment	ST0784	L6: Nuclear reactor desk engineer	Agree	Agree
Engineering and manufacturing	Standard	ST0861	L4: Asset manager	Agree	Agree
Engineering and manufacturing	Assessment	ST0861	L4: Asset manager	Agree	Agree
Health and science	Assessment	ST0293_V1.1	L6: Registered Nurse - Degree (NMC 2010)	Agree	Agree

Health and science	Assessment	ST0508_V1.1	L5: Nursing Associate	Agree	Agree
Health and science	Assessment	ST0567_V1.1	L6: Paramedic (degree)	Agree	Agree
Health and science	Assessment	ST0827_V1.1	L5: Nursing associate (NMC 2018)	Agree	Agree
Health and science	Assessment	ST0948_V1.1	L6: Midwife (2019 NMC standards) (degree)	Agree	Agree
Legal, finance and accounting	Standard	ST0240_V1.1	L3: Insurance practitioner	Agree	Agree
Legal, finance and accounting	Assessment	ST0240_V1.1	L3: Insurance practitioner	Agree with conditions	Agree with conditions
Transport and logistics	Standard	ST0647	L3: Transport and warehouse operations supervisor	Agree with conditions	Agree with conditions
Transport and logistics	Assessment	ST0907	L2: Aviation Customer Service	Agree with conditions	Agree with conditions
Transport and logistics	Assessment	ST0908	L2: Aviation Ground Handler	Agree with conditions	Agree with conditions