

# Minutes

## APPROVAL & FUNDING COMMITTEE

**Title:** Approval & Funding Committee – 29 October 2020

**Attendance:**

**A&FC Members**

Bev Robinson (acting Chair), Malcolm Press, Paul Cadman

**Institute Officials**

Rob Nitsch, Anna West

### 1. Welcome

- I. Bev Robinson (acting Chair) welcomed committee members and Institute officials to the meeting. Apologies were received from Kate Barclay. It was noted that Bev Robinson, Malcolm Press and Paul Cadman had all reviewed and provided comments on cycle 31 submissions ahead of the meeting.

### 2. Minutes and Declarations of Interest

- II. The committee approved the draft minutes from the 10 September 2020 meeting with no amendments. The Chair revisited the status of previous actions and noted that these had been actioned.
- III. The Chair asked committee members whether they had any declarations of interest to make. Paul Cadman noted that he had a conflict of interest in relation to ST0813 L7 Senior Leader Professional because he is a director and shareholder of an Independent Training Provider (ITP) which submitted a quote as part of the funding band recommendation process. The same ITP also employs the chair of the trailblazer group. It was therefore agreed that he would not take part in the discussions for this funding band decision. No other conflicts of interest (actual or potential) were declared. All

committee members recognised that should a potential or actual conflict arise by virtue of their other interests (outlined in the declaration of interests) then it must be raised at the outset of the relevant meeting which deals with the issue giving rise to the actual or potential conflict.

### **3. Covid Update**

- IV. The committee welcomed the Institute keeping EPA flexibilities in place and under review especially given the second wave of the pandemic. In addition, the committee drew on experiences on how their own organisations had adapted to Covid-19 restrictions and in particular return to office work.

### **4. T Level content**

- V. The committee agreed that the correct processes had been followed to assure the content of the Wave 2 technical qualifications in Digital, Construction and Health and Science, subject to the awarding organisations addressing some minor assessment issues.
- VI. The committee agreed the outline content structure for the Craft & Design pathway and requested to see the outline content at the earliest opportunity.

### **5. Higher Technical Qualifications update**

- VII. The committee was updated on the progress of the approval process for higher technical qualifications (HTQs) on the digital route.
- VIII. The committee noted that qualifications need to hold currency with all stakeholders, including students and providers, and must be aligned to the needs of industry.

## **6. Funding band review – Health and Social Care**

- IX. The committee were updated on the funding band review in the Health and Social Care route.

## **7 Pre-proposal process**

- X. The committee were updated on overview of the pre-proposal process and the changes being made. This would allow the Institute to provide more support to the trailblazer on development of technical education products early.

## **8 Current Approvals Process**

### **Occupation Proposals**

- XI. The committee reviewed 3 recommendations on new occupation proposals made by Route Panels in Cycle 31. The committee agreed with all the recommendations made.

### **Funding band recommendation**

- XII. The committee considered 13 final funding band recommendations. The committee agreed with all the recommendations made. In relation to ST0813 L7 Senior Leader Professional, Paul Cadman left the call during the discussion on this funding band. In relation to ST0442 L2 Stonemason and ST0264 L2 Carpentry and Joinery, the committee requested an early review to consider take up.

## **9 Any other business**

- XIII. There was no other business.

[Author: Secretariat – Institute for Apprenticeships and Technical Education](#)

**Annex 1. AF&C Decisions – 29 October 2020**

Route	Decision type	Reference number	Title	Panel recommendation	A&FC decision
Agriculture, environmental and animal care	Proposal	ST0943	L2: Dog groomer	Agree	Agree
Agriculture, environmental and animal care	Standard	ST0937	L2: General farm worker	Agree with conditions	Agree with conditions
Agriculture, environmental and animal care	Standard	ST0938	L3: Livestock unit technician	Agree with conditions	Agree with conditions
Business and administration	Proposal	ST0969	L3: Electoral services officer	Agree	Agree
Business and administration	Assessment	ST0480_V1.1	L7: Senior Leader	Agree	Agree
Business and administration	Assessment	ST0813	L7: Senior People Professional	Agree	Agree
Construction	Assessment	ST0877	L4: Land Referencer	Agree	Agree
Creative and design	Standard	ST0904	L7: Archivist and Records Manager	Agree with conditions	Agree with conditions
Creative and design	Assessment	ST0904	L7: Archivist and Records Manager	Agree	Agree
Digital	Assessment	ST0124_V1.1	L4: Cyber Security Technologist	Agree	Agree
Digital	Standard	ST0973	L3: Information Communications Technician	Agree	Agree
Digital	Assessment	ST0973	L3: Information Communications Technician	Agree	Agree
Engineering and manufacturing	Standard	ST0672	L6: Electro-mechanical engineer	Agree with conditions	Agree with conditions
Engineering and manufacturing	Assessment	ST0672	L6: Electro-mechanical engineer	Agree	Agree
Engineering and manufacturing	Standard	ST0881	L7: Geotechnical engineer integrated degree apprenticeship standard	Agree with conditions	Agree with conditions

Engineering and manufacturing	Assessment	ST0881	L7: Geotechnical engineer integrated degree apprenticeship standard	Agree	Agree
Hair and beauty	Assessment	ST0685	L3: Wellbeing and holistic Therapist	Agree with conditions	Agree with conditions
Health and science	Proposal	ST0896	L3: Peer worker	Agree with conditions	Agree with conditions
Health and science	Standard	ST0567_V1.1	L6: Paramedic (degree)	Agree with conditions	Agree with conditions
Health and science	Standard	ST0770	L4: Sports coach	Agree with conditions	Agree with conditions
Health and science	Assessment	ST0770	L4: Sports coach	Agree with conditions	Agree
Health and science	Assessment	ST0781_V1.1	L6: Registered Nurse Degree (NMC 2018)	Agree	Agree
Health and science	Standard	ST0788_V1.1	L7: Advanced Forensic Practitioner (Custody or Sexual Offence)	Agree	Agree
Health and science	Assessment	ST0788_V1.1	L7: Advanced Forensic Practitioner (Custody or Sexual Offence)	Agree	Agree
Legal, finance and accounting	Standard	ST0869	L5: Payroll Assistant Manager	Agree with conditions	Agree with conditions
Legal, finance and accounting	Assessment	ST0869	L5: Payroll Assistant Manager	Agree	Agree
Protective services	Standard	ST0486_V1.1	L3: Operational firefighter	Agree with conditions	Agree with conditions
Protective services	Assessment	ST0486_V1.1	L3: Operational firefighter	Agree	Agree with conditions
Protective services	Assessment	ST0764	L4: Non-Home Office Police Officer	Agree	Agree