

Minutes

APPROVAL & FUNDING COMMITTEE

Meeting Title

Approval & Funding Committee – 2 July 2020

Attendance:

A&FC Members

Dr Kate Barclay (Chair), Bev Robinson, Robin Millar

Institute Officials

Rob Nitsch, Anna West, Nick Mawhinney, David Weaver, Shaista Hikmat, Huw Moore, Mohammed Ali, Emma Yates, Kathy Lee-Cole, Nikki Christie, Caroline Daly

Apologies

Malcolm Press (provided comments and reviewed cycle 29 submissions)

1. Welcome declarations and minutes

I. Kate Barclay (Chair) welcomed Committee members and Institute officials to the meeting. It was noted that Kate Barclay, Bev Robinson, Robin Millar and Malcolm Press had all reviewed and provided comments on cycle 29 submissions ahead of the meeting.

II. Papers for information

The Committee also considered additional papers for information:

- Approvals data/trends
- C29 datasheets
- Committee Terms of Reference

III. The Committee approved the draft minutes from the 7 May 2020 meeting with no amendments.

IV. The Chair asked committee members whether they had any declarations of interest to make. The Committee was satisfied that there was no current conflict of interest, including in connection with the content of the meeting. All Committee members recognised that should a potential or actual conflict arise by virtue of their other interests (outlined in the declaration of interests) then it must be raised at the outset of the relevant meeting which deals with the issue giving rise to the actual or potential conflict.

2. T Level Content

V. The Committee was updated on Wave 2 Milestone 3.

3. Higher technical qualifications update

VI. The committee was provided with further details about the proposed new role of the Institute at levels 4 and 5. The qualifications will provide a progression opportunity for the first T-level students.

4. Covid Update

VII. The Committee received an update in relation to the impact of COVID-19 on the Institute, including risks to delivery and impact on apprentices and employers.

5. External Inspections Update

- VIII. Nikki Christie provided the Committee with an update on assessment delivery. In addition, the Committee heard about external inspections and trends and how improvements were being made based on findings.

6. Current approvals process

Occupation Proposals

- IX. The Committee reviewed eight recommendations on new occupation proposals made by Route panels in Cycle 29. The Committee agreed with all of the recommendations.

Funding Summary

- X. The Committee considered 15 funding band recommendations in cycle 29. All 15 recommendations were approved with no amendments.

Annex A – Approval & Funding Committee decisions – 2 July 2020

Route	Decision type	Reference number	Title	Panel recommendation	A&FC decision
Business and administration	Standard	ST0480_V1.1	L7: Senior Leader	Agree	Agree
Business and administration	Assessment	ST0853	L4: Quality Practitioner	Agree with conditions	Agree with conditions
Business and administration	Standard	ST0884	L7: Operational Research Specialist	Agree	Agree
Business and administration	Assessment	ST0884	L7: Operational Research Specialist	Agree	Agree
Catering and hospitality	Standard	ST0191_V1.1	L2: Baker	Agree with conditions	Agree with conditions
Catering and hospitality	Assessment	ST0191_V1.1	L2: Baker	Agree with conditions	Agree with conditions
Construction	Proposal	ST0960	L3: Construction Contracting Operations Technician	Return to trailblazer	Return to trailblazer
Construction	Assessment	ST0414_V1.1	L3: Military Engineering Construction Technician	Agree	Agree
Construction	Assessment	ST0442	L2: Stonemason	Agree with conditions	Agree with conditions
Construction	Assessment	ST0651	L2: Lightning Protection Operative	Agree with conditions	Agree with conditions
Construction	Assessment	ST0750	L2: Mastic Asphalter	Agree with conditions	Agree with conditions
Construction	Assessment	ST0819	L2: Asbestos Removal Operative	Agree	Agree
Creative and design	Proposal	ST0916	L3: Scenic Artist	Agree	Agree
Creative and design	Proposal	ST0918	L3: Hair, Wigs, Make-up and Prosthetics Technician	Agree	Agree
Creative and design	Proposal	ST0919	L3: Craft Assistant	Return to trailblazer	Return to trailblazer

Creative and design	Standard	ST0933	L5: Post Production Engineer	Agree	Agree
Creative and design	Assessment	ST0933	L5: Post Production Engineer	Agree	Agree
Digital	Standard	ST0119_V1.1	L6: Digital and Technology Solutions Professional	ON Hold	On hold
Digital	Standard	ST0125_V1.1	L3: Information Communication Technician	Agree with conditions	Agree with conditions
Digital	Standard	ST0128_V1.1	L3: Software Development Technician	Agree with conditions	Agree with conditions
Digital	Assessment	ST0128_V1.1	L3: Software Development Technician	Agree with conditions	Agree with conditions
Digital	Assessment	ST0129_V1.1	L4: Software Tester	Agree with conditions	Agree with conditions
Education and childcare	Proposal	ST0961	L7: Special Educational Needs Coordinator (SENCO)	Agree with conditions	Agree with conditions
Engineering and manufacturing	Proposal	ST0950	L3: Healthcare engineering specialist technician	Agree with conditions	Agree with conditions
Engineering and manufacturing	Proposal	ST0962	L2: Print operative	Agree with conditions	Agree with conditions
Engineering and manufacturing	Assessment	ST0019_V1.1	L4: Aircraft Certifying Technician	Agree with conditions	Not recorded
Engineering and manufacturing	Assessment	ST0855	L4: Space Engineering Technician	Agree	Agree
Engineering and manufacturing	Standard	ST0910	L3: Knitted product manufacturing technician	Agree with conditions	Agree with conditions

Engineering and manufacturing	Assessment	ST0910	L3: Knitted product manufacturing technician	Agree	Agree
Health and science	Proposal	ST0958	L3: Community health and wellbeing worker	Agree with conditions	Agree with conditions
Protective services	Standard	ST0222_V1.1	L2: HM forces serviceperson	Agree with conditions	Agree with conditions